



The New York State Retired Teachers' Association, Inc.

8 Airport Park Blvd, Latham, NY 12110
(518) 482-3509 Fax: (518) 482-0970
E-mail: rtaoffice@nysrta.org Web site www.nysrta.org

President
Carlyle T. Company
24791 Hinds Rd
Watertown, NY 13601-5172

EOM
Ms. Lisa Dolen
8 Airport Park Blvd.
Latham, NY, 12110

GRADUATE STUDY GRANT FOR EDUCATIONAL PROFESSIONALS APPLICATION FORM

For over fifty years The New York State Retired Teachers' Association has served the needs of many of the retired educators in your area. This graduate study grant opportunity is a result of an initiative sponsored by The New York State Retired Teachers' Association. By helping active educational professionals we have an opportunity to advance a vital part of our mission which is to "insure excellence in education for the children of New York State".

1. Name (First, M. I. and Last) **Please print or type.**

2. Home address and zip code
3. School building address and zip code

4. Work phone# () _____
5. E-mail address _____

- 4A. Home Phone #() _____

6. School District:

7. Position in the district

8. . Number of years in education? In what capacity?

9. Name, title and contact information for your immediate school supervisor: Department or Grade Chairman, Team Leader etc.

10. Principal's name:

- 11 School Superintendent's name, contact address and phone

12. School district in which you were previously employed?

13. **Please provide written verification on district letterhead** indicating that you are a fulltime employee and stating the duration of your employment in the district.

Required Undergraduate Program Information:

1. Copy of complete transcript resulting in satisfaction of graduation requirements.
2. Copy of your initial certification document.

Required Graduate Program Information:

1. Name of the college/university attending.
2. Please send a copy of letter that you are matriculated in a course of study leading to a Masters Degree, CAS, or other advanced degree with eligibility as a professional candidate for professional educational certification in New York State.
3. Graduate school department head or graduate school advisor contact name and information.
4. Provision of academic record for graduate courses already completed for credit toward a Masters degree and eligibility for a professional New York State educational certification.
5. **Written verification from the college/school district that the course was successfully completed is required before the graduate study grant check is sent.**

Additional information requested: As part of the criteria which you must satisfy to be awarded the \$1000.00 grant for graduate study, we **require you** to answer the following questions as a way for the NYSRTA Graduate Study Grant Committee to learn more about you. Please use the space provided except for section C .

A. Leadership and/or Community Service

List five examples of awards and community service. The awards should be related to the performance of your duties as an educator. If you are a recent entrant to the teaching field, you may provide evidence of exemplary achievements from your college/university years. The (detailed) community service should be non-paid activities in school or the community at large.

B. Financial Need

Please list in detail any life circumstances that make the pursuit of your degree especially difficult from a financial perspective. Also list any other monetary grants or graduate assistantships that you have applied for or received that will help to defray some of your educational expenses.

C. Essay

Please choose **one** of the following questions on which to write a brief statement of 50-100 words. (Comments will not be shared outside of the NYSRTA Committee) Please attach a separate sheet.

1. For me, the greatest challenge I face as a recent entrant as an educational professional is... Explain why.
2. State your **two top goals** to accomplish with the students you serve. Why these two priorities?
3. Describe **two** ways in which you believe that your effectiveness as an educator will improve over the next five years.
- 4 Explain **two specific situations** in which you believe that you have made a significant impact on the improvement of a student's **academic** or **personal development**.



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Please use this checklist to insure that all necessary materials meet the required deadline for consideration. Thank you.

Application Checklist

- _____ Copy of undergraduate transcripts
- _____ Copy of your provisional teaching certification
- _____ Copy of graduate transcripts to date for those hours already completed.
- _____ Written verification of Masters Program matriculation.
- _____ Written district verification of full-time employment and length of service
- _____ **Fully** complete both pages of the application being sure to include **all** required contact persons.
- _____ An essay of 50-100 words
- _____ Administrative reference*

* If you become a semi-finalist in this screening process, we will make contact with your supervisor to obtain a reference from him/her. All you need to do now is provide us with your administrative contact names and phone numbers as requested on the application form.

ENTRIES MUST BE POST MARKED NO LATER THAN MARCH 12, 2011

For active educators applying from a public school in Allegany, Livingston, Monroe, Ontario, Orleans, Steuben, Wayne, Wyoming, and Yates County please mail all required materials to:

**Judie Byndas
9 West Illick Street
Waterloo, NY 13165**

For Franklin and St. Lawrence Counties send to:

**Gayla Lapage
189 County Route 16
North Bangor, NY 12966**